

10 to 1  
pages 3  
480

Sem III

Q. P. Code: 23778

Time: 3 Hours

Marks: 100

Please check whether you have got the right question paper.

- N.B. :
1. All questions are compulsory.
  2. Figures to the right indicate maximum marks.

Q1. Objective Questions:

A) Choose the correct answer from the options given below (any ten): (10 Marks)

1. Henri Fayol stated \_\_\_\_\_ principles of management.  
(Ten, Twelve, Fourteen)
2. Ethos is originally a \_\_\_\_\_ word that signifies character.  
(Roman, Greek, Indian)
3. \_\_\_\_\_ skills are also known as interpersonal skills.  
(Technical, Human Relations, None of these)
4. \_\_\_\_\_ is a long-term action plan for achieving the goals.  
(Strategy, Procedure, Program)
5. Planning needs to be \_\_\_\_\_.  
(complicated, flexible, rigid)
6. Heuristic technique is a \_\_\_\_\_ technique.  
(rule of thumb, blind, trial and error)
7. Formal organisation structure is \_\_\_\_\_ in nature.  
(official, un-official, un-structured)
8. Delegation of authority \_\_\_\_\_ the burden on superior.  
(maintains, reduces, increases)
9. De-centralization is necessary for effective management of a \_\_\_\_\_ Business organisation. (small, medium, large)
10. \_\_\_\_\_ uses network analysis by identifying critical and non-critical activities.  
(PERT, CPM, Budgetary Control)
11. Noise and distance are \_\_\_\_\_ barriers to effective communication.  
(physical, cultural, psychological)
12. \_\_\_\_\_ is a function of leadership.  
(Directing, Confidence, Vision)

No 2



**B) State whether the following statements are True or False (any ten): (10 Marks)**

1. Staffing involves selection of right person for the right job.
2. Division of work leads to specialization.
3. Controlling is a measuring and correcting device.
4. Only external environmental factors are analyzed in the planning process.
5. In Management By Exception, the managers get involved in day to day activities of the employees.
6. Use of technology leads to quick decision-making.
7. Matrix Structure is a combination of project and functional organisation.
8. Tall Organisation Structure has very few levels of hierarchy.
9. Successful Functional Departmentation requires good co-ordination.
10. Leadership is a personal quality.
11. Budgetary Control technique is qualitative in nature.
12. Cultural diversity causes communication problem.

**Q 2. Answer any two of the following: (15 Marks)**

- a) Define Management. Explain the nature of management.
- b) Explain the F.W.Taylor's Theory of Scientific Management.
- c) Explain the dimensions of management stated by Peter Drucker in Modern Approach.

**Q 3. Answer any two of the following: (15 Marks)**

- a) Define Planning and state its importance.
- b) Explain briefly the steps involved in the MBO process
- c) What are the essentials of sound Decision Making?

**Q4. Answer any two of the following: (15 Marks)**

- a) Explain the features of Line and Staff Organisation Structure.
- b) Discuss Tall and Flat Organisation in detail.
- c) What is Delegation of Authority? Describe the process of Delegation of Authority.



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**Q.5 Answer any two of the following:**

**(15 Marks)**

- (a) What is Motivation? State its importance.
- (b) Explain the different Styles of Leadership.
- (c) What are the essentials of a good Control System?

**Q6. Answer any four Short Notes:**

**(20 Marks)**

- i) Indian Ethos in Management
- ii) Management Information System
- iii) Virtual Organisation
- iv) Departmentation
- v) Management Audit
- vi) Financial factors influencing Motivation

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